



What to Know about McAllister & Quinn's Faculty Development Workshop

Faculty Development Workshop Overview: McAllister & Quinn offers a robust faculty development program that expands institutional and individual capacity to apply for and secure extramural funding. *Workshops are tailored to meet institutional faculty's discipline-specific interests, prepare them to engage successfully with foundations or federal granting agencies, and submit competitive proposals.*

The eight-week training program combines pre-recorded modules, live interactive sessions, and one-on-one meetings with a McAllister & Quinn facilitator, providing a pathway for those interested in or actively pursuing grant projects to work at their own pace.

Workshop topics include:

- ❖ Week 1: Grants 101a (for faculty new to grants) and 201 (for more experienced faculty): Best practices in grantsmanship.
- ❖ Week 2: Grants 101b: Structure of agencies and foundations and prospecting for funding; and 101c: The federal grant review process.
- ❖ Week 3: Concept paper guidance and engaging with a Program Officer (PO).
- ❖ Week 4: Reading and responding to a notice of funding opportunity.
- ❖ Week 5: Personal review and discussion of concept papers with the facilitator.
- ❖ Week 6: Overview of typical supporting documents.
- ❖ Week 7: Personal review of revised concept papers by the facilitator and planning for PO outreach.
- ❖ Week 8: Preparing to write a proposal.

Faculty seeking project management support and ongoing feedback from a subject matter expert may coordinate grant writing or coaching with McAllister & Quinn. A faculty development workshop pursued outside of a matrix can be purchased for an additional fee.

Workshop Deliverable: Participants will leave the workshop with a completed concept paper to share with a federal agency or foundation. Their increased familiarity with the grant writing and review process will enable them to confidently submit a federal or foundation grant. *It is expected that the number of grant submissions and grant awards will increase because of the workshop.* Pre- and post-workshop surveys will be administered as part of the training.

Timing: Workshops may be coordinated at any time of the year but must be completed within a three-month period.

Campus Participants: An unlimited number of faculty may watch the pre-recorded modules, but only six to eight faculty may participate in the live sessions with the facilitator. Institutional leadership may wish to consider faculty who have expressed interest in grant seeking or faculty who are involved in grant writing and want to elevate their exposure. McAllister & Quinn can provide guidance on the participant selection process.



What Others Are Saying:

"We are working to build a culture of grant seeking on campus, and the McAllister and Quinn faculty development program has pushed us forward in that effort. Many of the faculty who participated submitted proposals within a year, encouraging other faculty members to explore grant opportunities for themselves."

- Abbie Kerr, Provost,
Illinois Wesleyan University