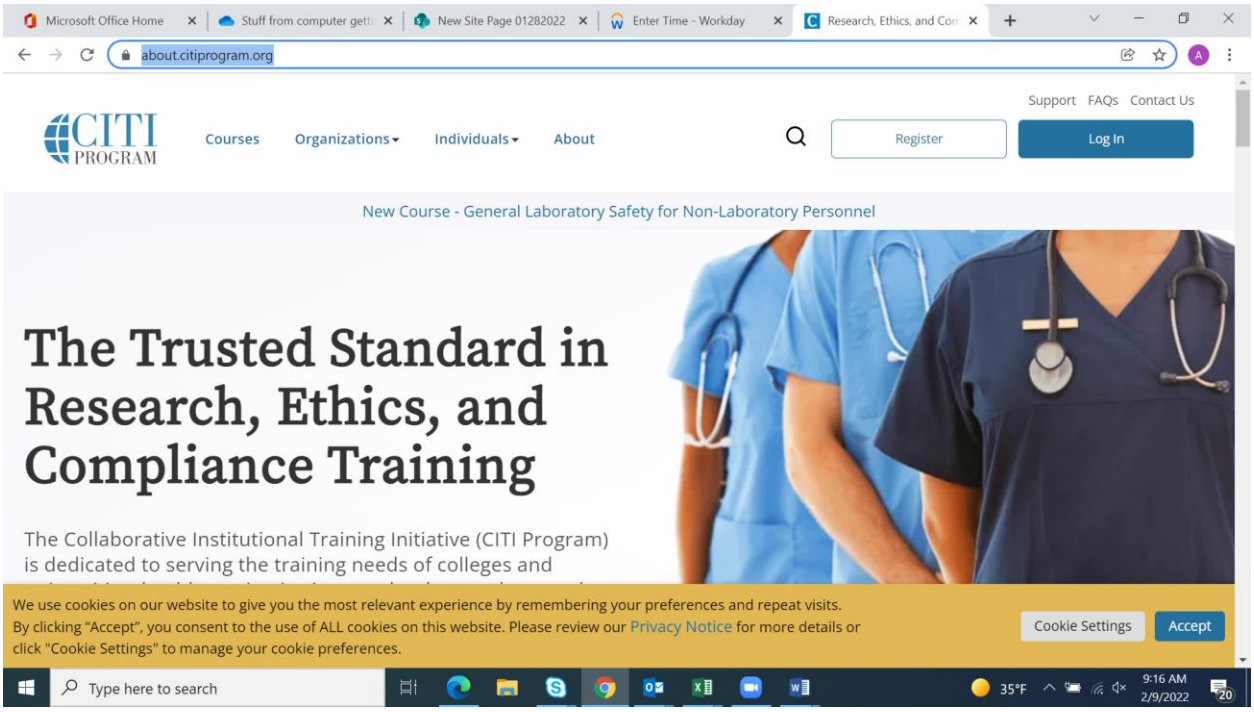
1. Go to https://about.citiprogram.org/ and click “Log In” in the upper right corner.



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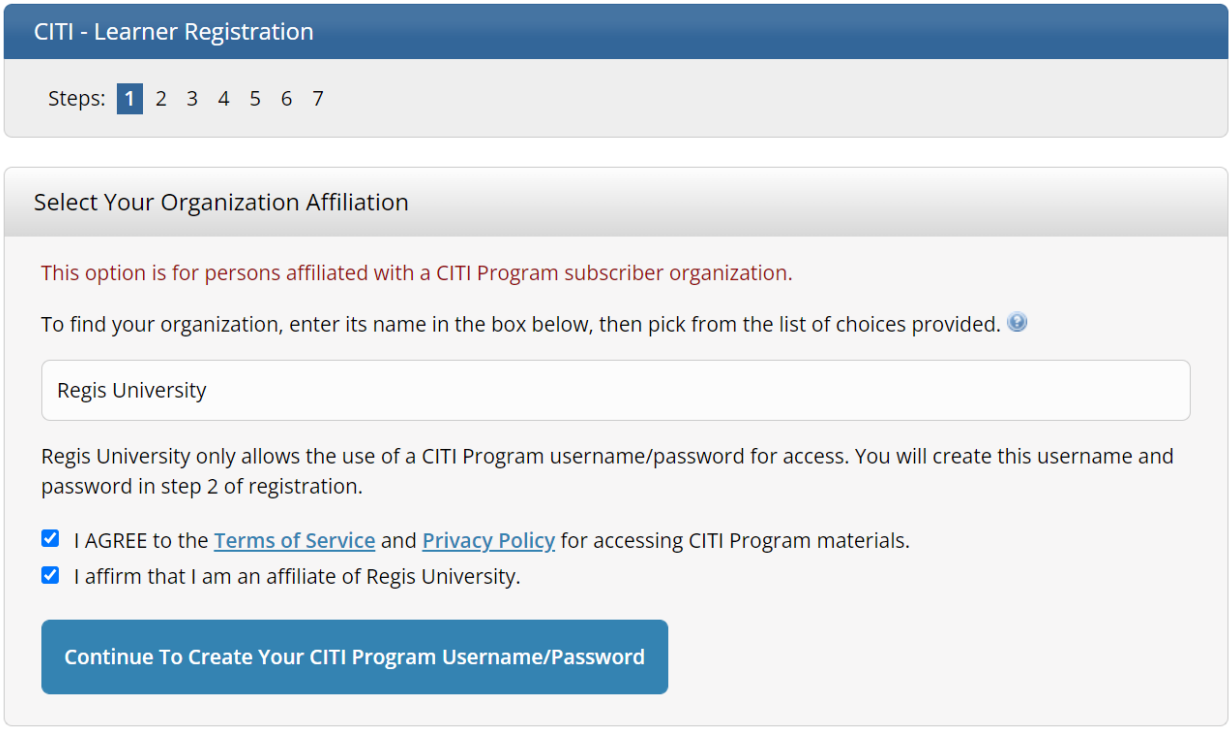
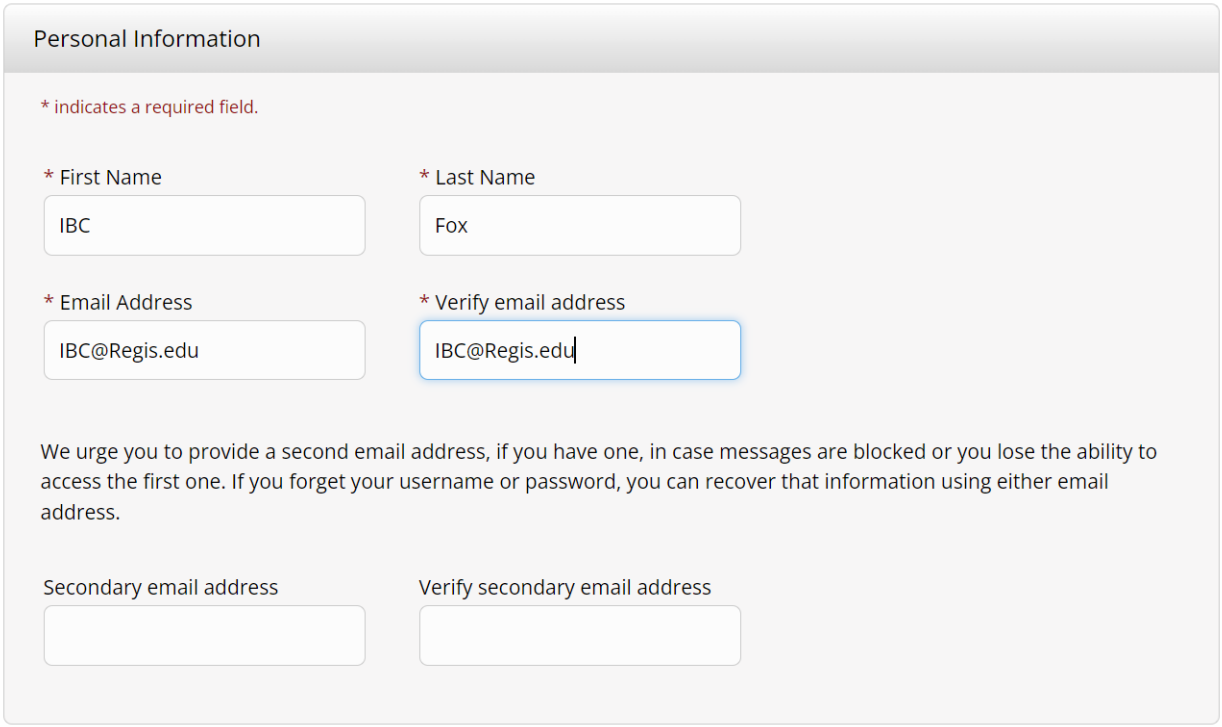
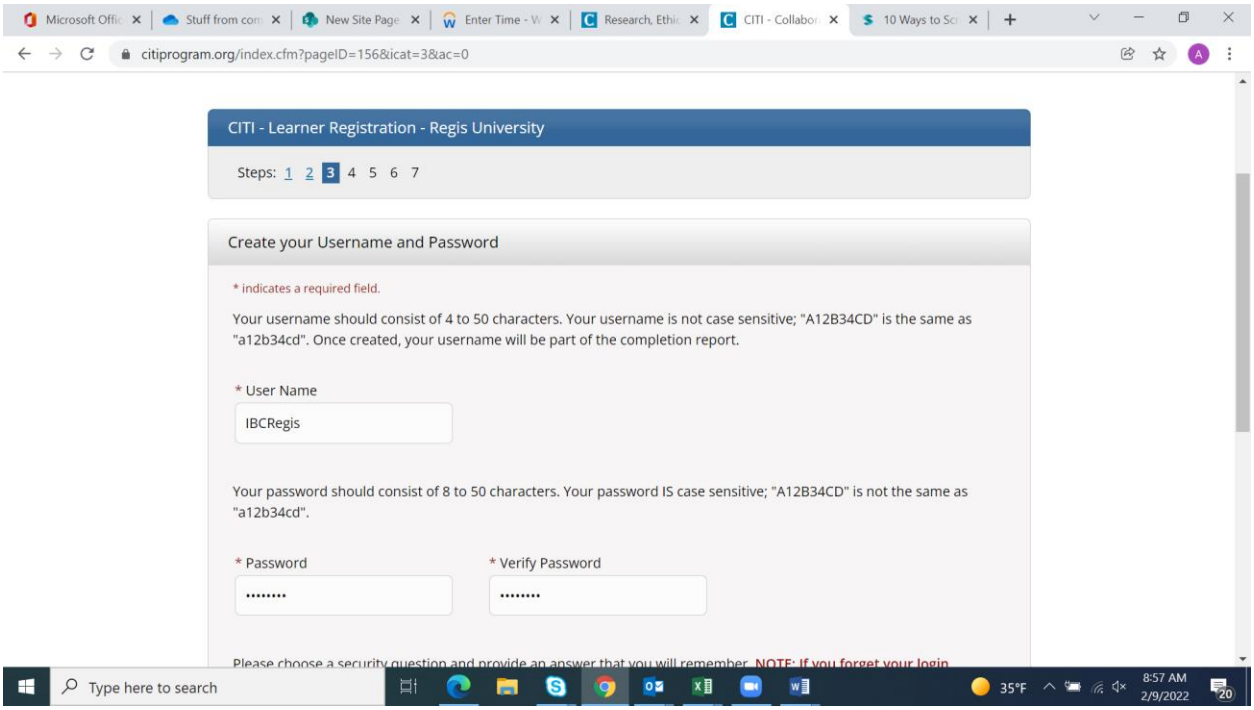
2. Select Regis University as the organization affiliation.



3. Enter personal information.



4. Create a User Name and Password.



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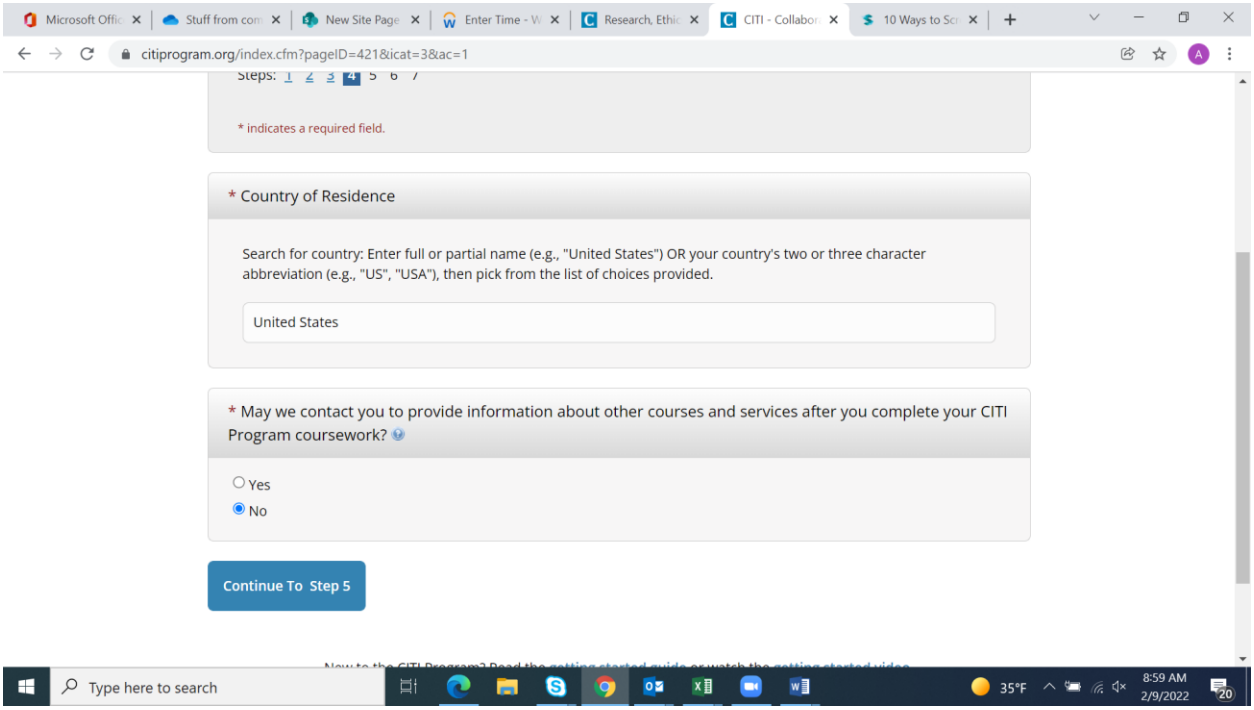
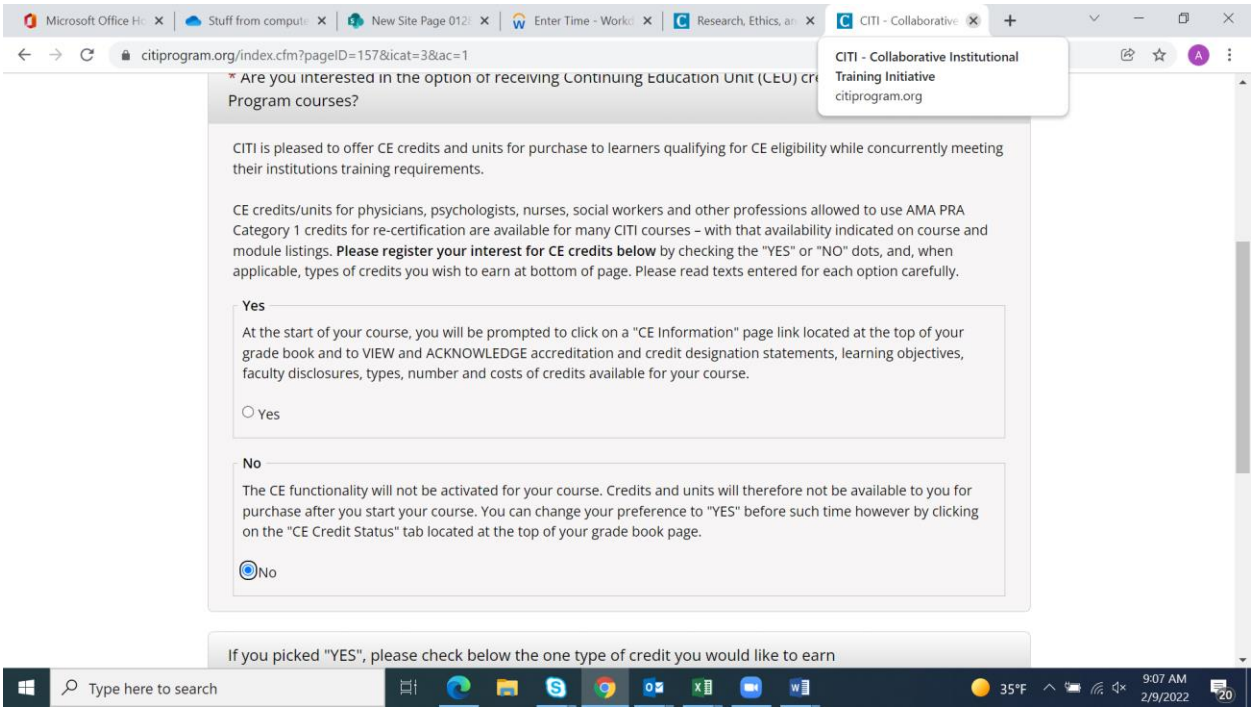
5. Complete the Country of Residence field and answer if you want to be contacted in the future by CITI.



6. Answer about whether you want to take the CITI course for continuing education units.



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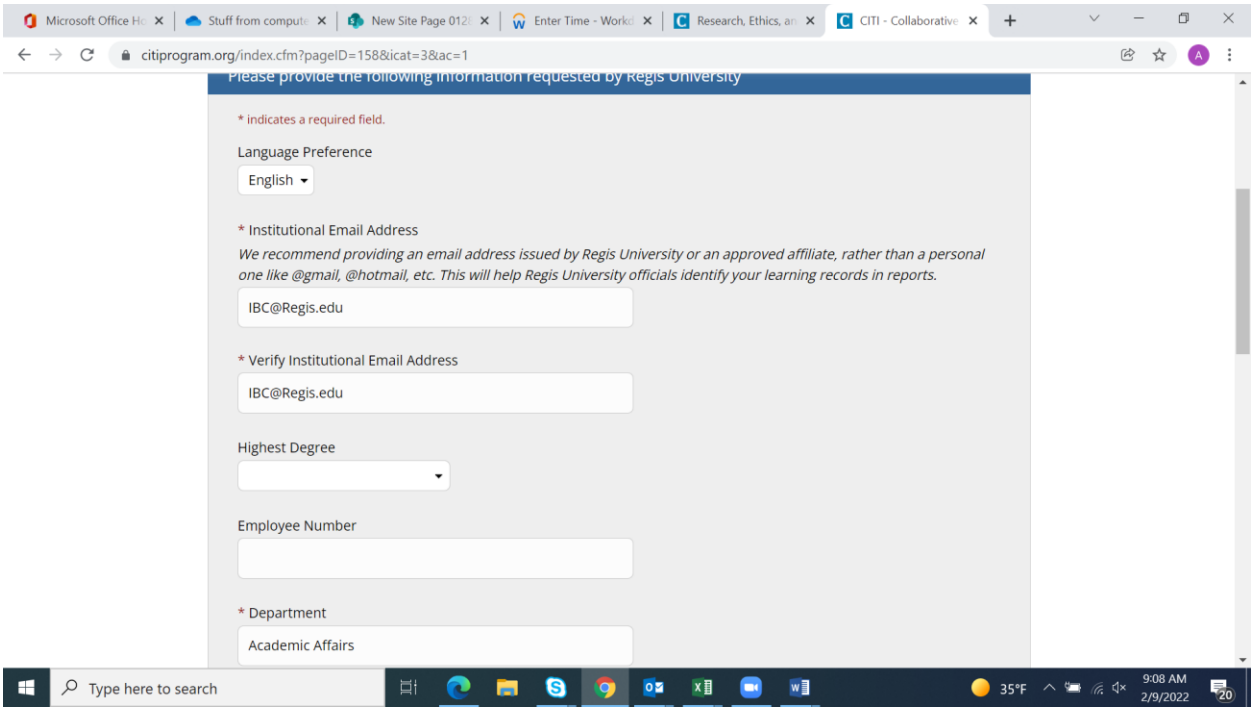
7. Enter the email address you plan to use and detail any information you wish.



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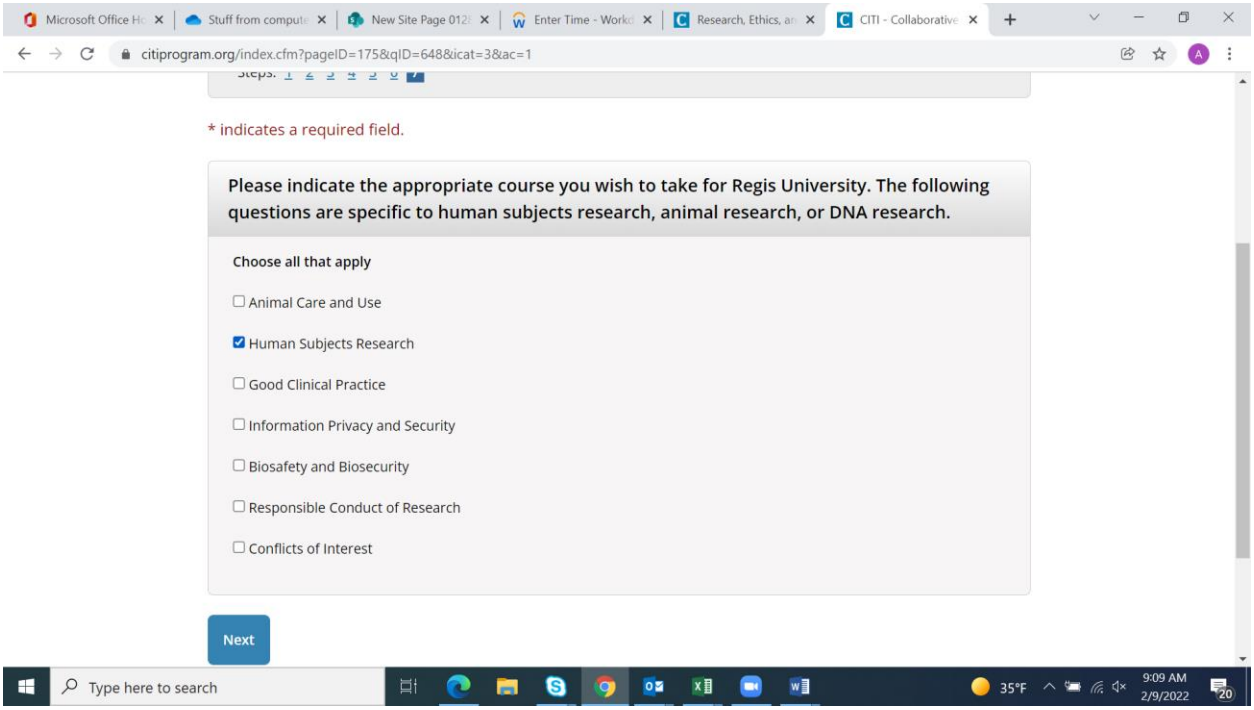
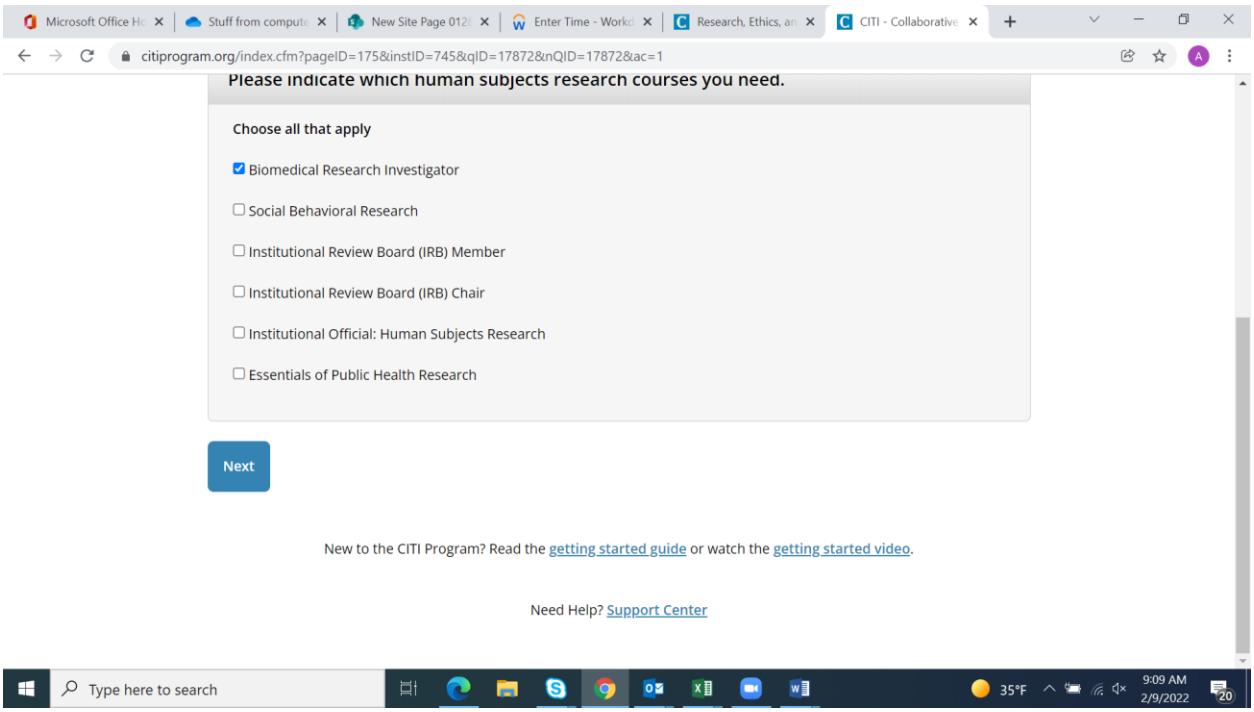
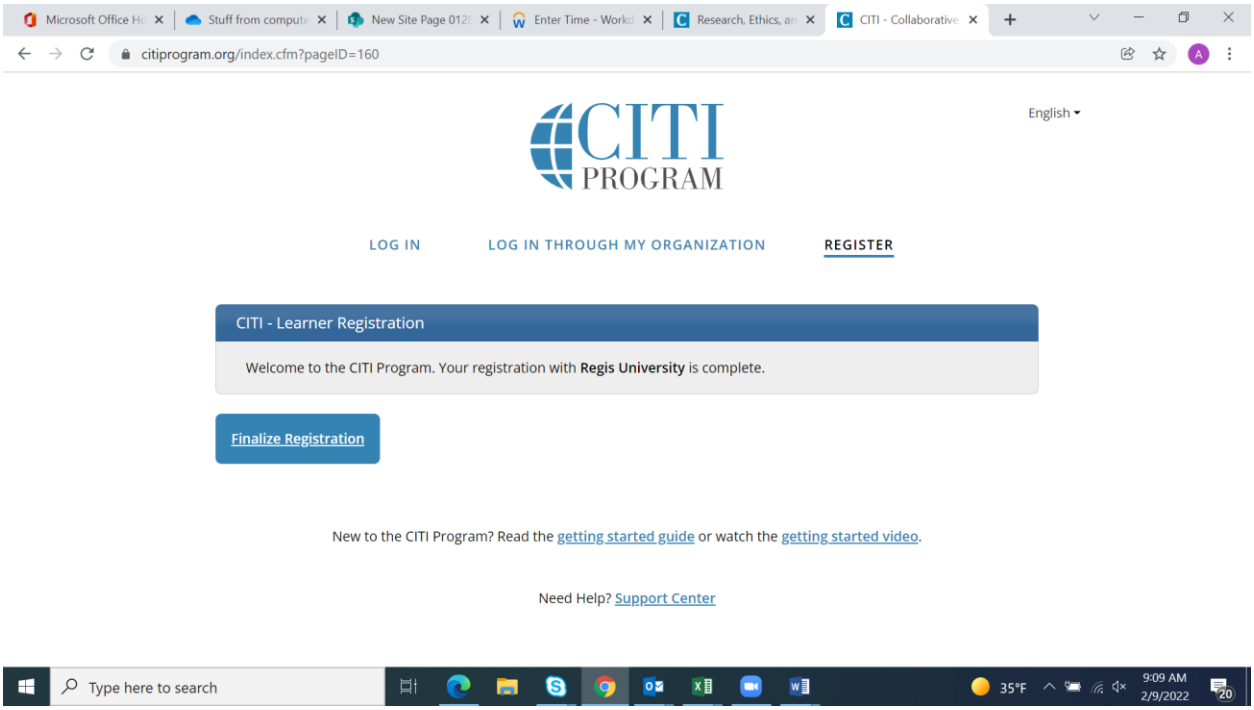
8. Select the appropriate course you wish to take. In most cases, people will take human subjects research, but there are options for biosafety, animal, and other research interests. You can return to this question later and take additional courses if you would like.



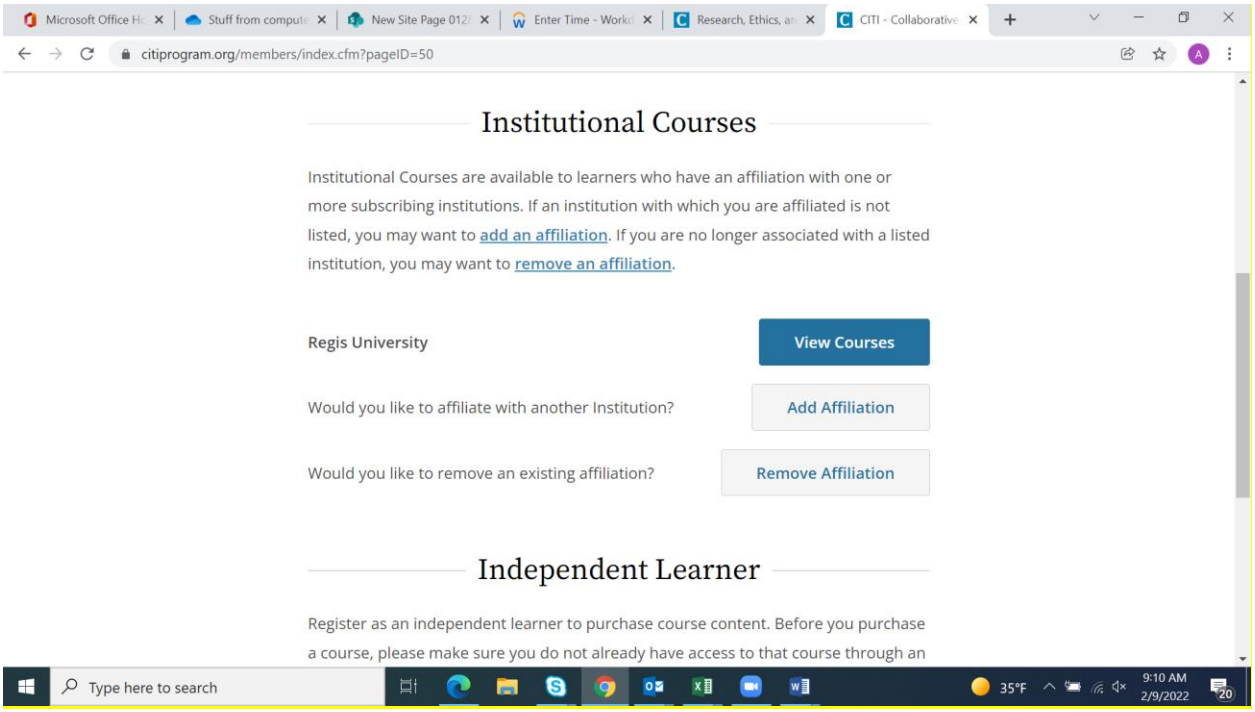
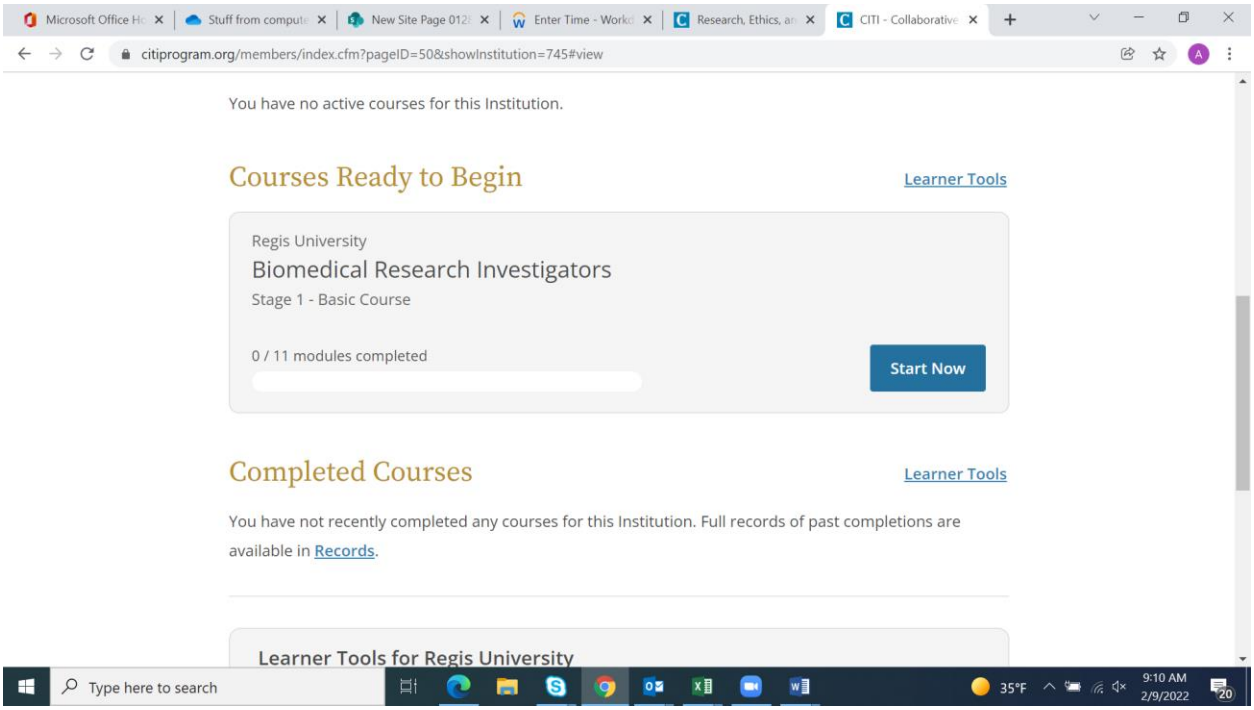
9. Select the type of research you plan to take. If you chose human subjects research in step 8, you have the following options. **By far, most people will take either biomedical research or social-behavioral depending on their research.** There are required modules to take and elective modules which can be selected depending on your research topic.



10. Click Finalize Registration.



11. Click the “View Courses” button. The required courses will appear.



12. Click “Start Now”.