Fundamentals of the NIH Grant Process & Need to Know Resources

FALL 2021



Who We Are Largest public funder of biomedical research in the world.





NIH Mission

To seek fundamental knowledge about the nature and behavior of living systems and the application of that knowledge to enhance health, lengthen life, and reduce illness and disability.

NIH FY2020 By The Numbers

56,169 extramural grant awards totaling \$30.761 billion

Supported research at 2,650 organizations



- Where do I start?
- Where's the funding?
- Where do I turn when I need help or advice?
- What opportunities are available & how can I find them?
- What's the application process & how long does it take?



Where do I start?





https://grants.nih.gov

Search this Site

eRA | NIH Staff 🚔 | Glossary | FAQs | Help

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ABOUT GRANTS

Navigate the NIH grants process.

- Grants Process Overview
- Get Started
- How to Apply
- Application Referral and Review
- Pre-Award and Post-Award Processes
- Forms Library

POLICY & COMPLIANCE

Learn about obligations of your grant award.

- NIH Grants Policy Statement
- Notices of Policy Changes
- Compliance and Oversight
- Select Policy Topics

INFORMATION FOR...

Find key resources just for you.

- Researchers
- Research Administrators
- Reviewers
- Small Businesses
- Foreign Applicants
- Media and the Public



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ABOUT GRANTS

FUNDING

POLICY & COMPLIANCE

NEWS & EVENTS

ABOUT OFR



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- Foreign Applicants
- Media and the Public

Questions



Where's the funding?

National **Institutes** of Health 27 Institutes and Centers (ICs) Each IC has its own \succ mission, \succ priorities, budget, and funding strategy.

Related resource ... <u>NIH Institutes, Centers,</u> and Offices

NCI	NEI	NHLBI
NHGRI	NIA	NIAAA
NIAID	NIAMS	NIBIB
NICHD	NIDCD	NIDCR
NIDDK	NIDA	NIEHS
NIGMS	NIMH	NIMHD
NINDS	NINR	NLM
СС	СП	CSR
FIC	NCATS	NCCIH

Reporter

https://reporter.nih.gov

FAQs API

G Sign In -

Quick Search

Search RePORTER	Search
Enter just about anything to find NIH projects and funding information: ext, PI names, project numbers, fiscal year, agency	15 5

Welcome to the new NIH RePORTER

Rebuilt from the ground up, leveraging the latest technologies, to bring you an enhanced experience. Faster performance, mobile ready, and an intuitive, allnew Quick Search brings the power of NIH RePORTER to your fingertips.

Guided Tour

Feedback





Active Projects by Institute/Center Select a bar to view projects for an Institute/Center 12,000 Projects 10.000 8.000 Activ 6,000 P. 4.000 Number 2,000 0 CIT CLC FIC ALC FIC NICATS NCCH NCT NICATS NCT NICATS NICA

Advanced Projects Search

Fiscal Year ?

Active Projects

Current FY is 2021

PI Names or Profile IDs, semicolon ";" separated

. -

Principal Investigator (PI) ?

Organization ?

Enter at least 3 characters to search

Matchmaker

Find potential Program Officials, ICs, and review panels for your research.

Get Started >

Matchmaker

https://reporter.nih.gov/matchmaker

NIH RePORT RePORTER

FAQs





RePORTER - Matchmaker

Matchmaker

Enter abstracts or other scientific text to find potential Program Officials, ICs, and review panels for your research. ?

vaccination and (II) HIV reactivation. We will (a) evaluate the efficacy of targeted CD25+ cell depletion as a vaccine adjuvant prior to BCG vaccination and (b) evaluate the impact of targeted CD25+ cell depletion on HIV reactivation in PBMCs from patients with controlled HIV infection. Similar Projects
 Similar Program
 Officials

11,780 characters left

Reset

Search

RePORTER – Matchmaker Results

Matchmaker Results

Top 500 Projects

PROJECT SUMMARY Tregs and MDSCs have emerged as key suppressor cells that inhibit effector immunity in the TB granuloma. In addition, Tregs have been implicated in the maintenance of HIV latency. We have generated two selective biologic agents for potent depletion of Tregs and and MDSCs using diphtheria toxin

Search

Export T

Projects Program Officials

Filters

- Active Projects
- > Fiscal Years
- > Agencies
- > Activity Codes
- > Program Officials
- Study Sections

Institute/Center		Activity Code		Study Section 15 12 9 6 3 0 UHE HD HD HD HD HD HD HD HD HD HD				
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Regulation Of Immunop	Project Leader(s) pathology In Bacterial And Paras	Sitic Disease NATIONAL INSTITUTE OF ALLERGY AND INFECTIOUS DISEASES	Year	IC	IC	Cost by IC	Projects	

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the TB granuloma. In addition, Tregs have been implicated in the mainte generated two selective biologic agents for potent depletion of Tregs and

Projects Progr

Program Officials

Filters

- Active Projects
- > Fiscal Years
- > Agencies
- > Activity Codes
- > Program Officials
- Study Sections



Regulation Of Immunopathology In Bacterial And Parasitic Disease

1ZIAAI000843-22

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NATIONAL INSTIT

RePORTER – Filtered Results



RePORTER – Program Officials

Matchmaker Results 59 POs	the TB granuloma. In addition, Tregs have bee	emerged as key suppressor cells that inhibit effector immunent implicated in the maintenance of HIV latency. We have otent depletion of Tregs and and MDSCs using diphtheria to	
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	EN A NIAID		<u>16</u>
Program SRINIVASAN, SUDH Officials	A NIAID		<u>15</u>
Officials LAWRENCE, DIANE	M NIAID		<u>13</u>
MENDEZ, SUSANA	NIAID		11

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Related sessions ...

 Using RePORT to Understand Who and What NIH Funds – Wednesday, Nov. 3 at 2 PM



Where do I turn when I need help or advice?

The NIH Extramural Team



Related resource ... <u>Understand Staff Roles</u>

Program Official

Scientific portfolio of awards within the mission of an institute

- Initiative development
- Provides programmatic, scientific, and/or technical guidance pre-application, submission, and post-review
- Recommends applications to be considered for award to the IC director
- Post-award oversight by monitoring research progress

Scientific Review Officer

Responsible for scientific and technical review

- Ensures fair and unbiased evaluation of scientific and technical merit
- Provides a summary of the evaluation
- > Reviews applications for completeness and conformance with application requirements

Point of contact for applicants during the review process

Grants Management Officer

- Responsible for completion of business management requirements
 - Evaluates reviewed applications for administrative content and compliance with policy
 - Negotiates and prepares grant Awards
 - Post-award oversight by monitoring grant activity
 - > Interprets grants administration policies



Related sessions ...

 Roles, Responsibilities and Partnerships Throughout the Life Cycle – Monday, Nov. 1 at 3 PM



What opportunities are available & how can I find them?

Funding Opportunity Announcements (FOAs)

Used to advertise grant opportunities

Contain information needed for successful application submission

Related resource ... Understand Funding Opportunity Announcements

FOAs Include

- Opportunity description
 Participating ICs
- Key dates
- Award information
- Eligibility

- Submission requirementsReview criteria
- Award administration
- Agency contacts

Find Opportunity of Interest

NIH Guide for Grants & Contracts

NIH GRA	ANTS & FUN ral Resource for Grants and	DING Funding Information			
HOME	ABOUT GRANTS	5 FUNDING	POLICY & CON	MPLIANCE	NEWS
		earn more about the NIH Guid	le and subscribe to receive		nouncements (
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Grants.gov

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FOAs for all federal grantmaking agencies

Related resource ... Grants.gov Search Grants

NIH Guide



GRANTS & FUNDING

NIH Central Resource for Grants and Funding Information

HOME A

ABOUT GRANTS

FUNDING

POLICY & COMPLIANCE

NEWS

Find Funding

NIH Guide for Grants and Contracts

The NIH Guide for Grants and Contracts is NIH's official publication of notices of grant policies, guidelines and funding opportunity announcements

We publish daily and issue a table of contents weekly. Learn more about the NIH Guide and subscribe to receive updates today!

Organizations	Active FOAs and Notices Search Terms		
 Issuing Only ✔ All ▲ AHRQ CDC ■ CSR 	Displaying: 1 to 25 of 13181 results Results Per Page 25	v	
DHHS FDA FIC	Title	FOA Number	Organizatio
HRSA NASA NCATS NCBDDD	Notice of Intent to Publish the Reissuance of a Funding Opportunity Announcement for Biological Measures for Prognosing and Monitoring of Persistent Concussive Symptoms in Early and Middle Adolescents: Center Without Walls (U54)	NOT-NS-20- 014	NINDS

Related resource ... <u>NIH Guide</u>

FOAs Notices >Notices of special interest Policy updates Changes to FOAs >Webinars and training events

NIH Funding Opportunities

FOA Types
 Requests for Applications (RFAs)
 Parent Announcements
 Program Announcements (PAs)

Notices of Special Interest (NOSIs)

Requests for Applications (RFAs)

Narrowly defined scope
Set-aside funds
Often a single receipt date

Parent Announcements

Many NIH institutes and centers participate

- No science specified
- For "investigator initiated" or "unsolicited" research
- Use standard due dates

Related resource ... <u>Standard Due Dates</u>

Program Announcement (PA)

- Highlights areas of focus
- Usually ongoing (3 yrs)
- Use standard receipt dates
- Special types
 - PAR PA with special receipt, referral or review considerations
 - PAS PA with set-aside funds
Notices of Special Interest (NOSIs)

- Increasingly used instead of program announcements
- Highlight areas of scientific interest
- Designate existing FOAs to use for application submission

Related resource ... <u>Notices of Special Interest – Video</u> (5 min)

Types of Grant Programs

- Research Grants (R series) E.g., R01, R03, R21, R15
- Career Development Awards (K series) E.g., K01
- Institutional Research Training & Individual Fellowships (T & F)

E.g., T32, F30

- Program Project/Center Grants (P series) E.g., P01
- Resource Grants (various series)

Related resource ... Types of Grant Programs



eRA | NIH Staff 🛍 | Glossary | <u>FAQs</u> | Help

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HOME	ABOUT GRANTS	FUNDING	POLICY & COMPLIANCE	NEWS & EVENTS	ABOUT OER	
Home » About Grants » Get	Started » Grants Basics » Ty	pes of Grant Progran	ns			
FUNDING	Types of Gran	t Program	าร			
Find Funding: NIH Guide to Grants and Contracts			fferentiate the wide variety of researc e way they use activity codes: not all		RESOURCES	
Contracts Research Training and	of grant programs or they a	NIH Institutes and Centers (ICs) & may vary in the way they use activity codes; not all ICs accept applications for all types of grant programs or they apply specialized eligibility criteria. Look closely at Funding Opportunity Announcements (FOAs) to determine which ICs participate and the specifics of eligibility.				
Career Development ন্য		amural grant and co	operative agreement activity codes i	s available, or you can search	-FF	
Loan Repayment Programs	specific codes below: Search Activity Codes:	Go (e.g. R	01, P01, T, K, F, etc.) Reset		training or career development goals.	
🖗 Extramural Diversity 🛛 🖉	Search All Text: Select from List:		Go (e.g. Mentored, Training, etc.)			
NIH Funding Strategies	The following groupings re	present the main ty	pes of grant funding we provide:			
	 Research Grants (R set Career Development A Research Training and Program Project/Cent 	Awards (K series) I Fellowships (T & F s	 Resource Grants (various Trans-NIH Programs Inactive Programs (Archited) 			

Questions

Related sessions ...

- Navigating NIH Programs: An Overview Monday, Nov. 4 at 4 PM
- After-Hours Conversation: Planning Your Career Path: NIH Experts Share Their Perspectives – Monday, Nov. 4 at 5 PM

Related on-demand videos ...

- Finding and Understanding Funding Opportunities (12:35)
- NIH Grants Administration Take 5: Notices of Special Interest (4:59)



What's the application process & how long does it take?



Grant Process Overview

GET STARTED

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Learn the Basics

Plan Your Approach

Learn how NIH approaches grant funding and how your research fits into our research portfolio. Make sure to explore the different types of grant programs offered at NIH, along with the eligibility requirements. Find and understand funding opportunities, ensure your research is original, understand your organization's internal procedures, and prepare to write a competitive application.

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APPLY FOR GRANT FUNDING

Prepare to Apply	Write Application	Submit
Ensure all registrations are get familiar with requireme and choose which of the av submission options you wil	nts, forms following provided instruction ailable Find information on developing you	r and to confirm that the assembled docume
[>6-8 WEEKS BEFORE SUBN	(ISSION)	[SUBMIT EARLY!]

APPLICATION REFERRAL & REVIEW

Receipt & Referral	Peer Review
Applications compliant with NIH policies are assigned to an NIH Institute or Center and to a scientific review group for evaluation of scientific and technical merit. [MONTH 1 AFTER SUBMISSION]	Applications undergo a rigorous two-stage review. The first level is carried out primarily by non-federal scientists, while the second is performed by Advisory Councils or Boards. [MONTHS 2-8 AFTER SUBMISSION]

PRE-AWARD & AWARD PROCESS

Pre-Award & Award Process

Applicants who have scored well submit "just-in-time" information. Final administrative reviews are conducted and Notice of Award documents are sent to successful applicants.

[MONTHS 7-10 AFTER SUBMISSION]

Post-Award Monitoring & Reporting

NIH monitors grants carefully. Active monitoring includes reports and correspondence from the grantee, audit reports, site visits, and other information.

[DURATION OF AWARD]



6+ months prior to due date

Refine your research idea
Reach out to NIH staff
Build your team & internal plan

\ominus	GET STARTED	
	Learn the Basics	Plan Your Approach
	Learn how NIH approaches grant funding and how your research fits into our research portfolio. Make sure to explore the different types of grant programs offered at NIH, along with the eligibility requirements.	Find and understand funding opportunities, ensure your research is original, understand your organization's internal procedures, and prepare to write a competitive applica- tion.
	APPLY FOR GRANT FUNDING	
	Prepare to Apply Write Application	Submit
	Ensure all registrations are in place, get familiar with requirements, and choose which of the available submission options you will use. (>68 WEKS BEFORE SUBMISSION)	nstructions. and view your application to verify receipt and to confirm that the assembled document
Q	APPLICATION REFERRAL & REVIEW	
	Receipt & Referral	Peer Review
	Applications compliant with NIH policies are assigned to an NIH Institute or Center and to a scientific review group for evaluation of scientific and technical merit. (MONTH 1 AFTER SUBMISSION)	Applications undergo a rigorous two-stage review. The first level is carried out primarily by non-federal scientists, while the second is performed by Advisory Councils or Boards. IMONTHS 2-8 AFTER SUBMISSION]
슜	PRE-AWARD & AWARD PROCESS	
	Pre-Award & Award Process	Post-Award Monitoring & Reporting
	Applicants who have scored well submit "just-in-time" information. Final administrative reviews are conducted and Notice of Award documents are sent to successful applicants.	NIH monitors grants carefully. Active monitoring includes reports and correspondence from the grantee, audit reports, site visits, and other information.
	[MONTHS 7-10 AFTER SUBMISSION]	[DURATION OF AWARD]



How much time does it take to write a grant application?

It varies, but two weeks before the receipt date is not enough.



YourTeam

Members >Authorized Organization Official (AOR)/ Signing Official (SO) Project Directors/Principal Investigators (PD/PI) ≻Others Discuss roles, process & timelines



Prepare to Apply

Confirm registrations > 6+ weeks to complete Confirm funding opportunity Identify submission method Include the institutional timeline in your plans





Access & prepare application forms using one of these submission options.

Related resource ... <u>Submission Options</u>

Write Application

Complete application forms and attachments
Write strong proposal that addresses review criteria
Read & follow all instructions

Related resource ... Write Your Application





https://grants.nih.gov/grants/how-to-apply-application-guide.html

How to Apply - Application Guide

Use the application instructions found on this page along with the guidance in the funding opportunity announcement to submit grant applications to NIH, the Centers for Disease Control and Drug Administration, and the Agency for Healthcare Research and Quality.

Prepare to Apply

- Systems and Roles
- Register
- Find Funding
- Understand Funding Opportunities
- Types of Applications
- Submission Options
- Obtain Software

Write Application

- Write Your Application
- How to Find Forms
- Develop Your Budget
- Format Attachments
- Rules for Text Fields
- Page Limits
- Data Tables
- Reference Letters
- Biosketches

Submit

- How to Submit, Track, and View
- How We Check for Completeness
- Changed/Corrected Applications
- Standard Due Dates
- Submission Policies
- Dealing with System Issues



FAQs

RELATED RESOURCES

- NIH FORMS-F Application Forms Update (video, 8 min)
- Application Submission Presentations
- Tips for Success Video Series
- Annotated Form Sets
- Samples: Applications, Attachments, and other Documents
- News Items of Interest
- Contacting NIH Staff
- Contacting Staff at Other PHS Agencies

SYSTEMS

Application Form Instructions Need help selecting the right instructions?					
Application Instructions	Description	SF424 (R&R) - Version F	SF424 (R&R) - Version G		
G General Instructions	Comprehensive guidance for research, training, fellowship, career development, multi-project, and small business applications	HTML/PDF	HTML / PDF		
Filtered Application Instructions					
R Research Instructions	Guidance for research only	PDF	PDF		
K Career Development Instructions	Guidance for career development only	PDF	PDF		
T Training Instructions	Guidance for training only	PDF	PDF		
F Fellowship Instructions	Guidance for fellowship only	PDF	PDF		
Multi-Project Instructions	Guidance for multi-project only	PDF	PDF		
B SBIR/STTR Instructions	Guidance for small business only	PDF	PDF		

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:	HTML / PDF

- - ASSIST @
 - eRA Commons @
 - Grants.gov @

Follow All Instructions Carefully

General Guidance	FOA-specific Guidance	FOA-specific & New Policy Updates			
<u>How to Apply -</u> <u>Application Guide</u>	 Funding Opportunity Announcement Section IV. Application and Submission Information 	Notices in NIH Guide for Grants & Contracts			
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	Precedence / Importance				

Submit Early!

 Applications routed through Grants.gov to NIH's eRA Commons
 Days before due date

Allow time to check application image in eRA Commons and address any unforeseen issues

Related resource ... <u>How to Submit, Track</u> and View Your Application



QReceipt & Referral

Additional application checks Application Number assigned IC assignment Assignment to Integrated Review Group (IRG) IRG Chief assigns study section Assignment details placed in eRA Commons (~2 weeks) It's all on your Commons Page

Related resource ... Submission & Assignment

\ominus	GET STARTED			
	Learn the Basics		Plan Your App	roach
	Learn how NIH approaches grant funding, research fits into our research portfolio. M explore the different types of grant progra at NIH, along with the eligibility requireme	lake sure to ims offered	research is original	nd funding opportunities, ensure your I, understand your organization's internal repare to write a competitive applica-
	APPLY FOR GRANT FUND	ING		,
	Prepare to Apply	Write Application	Su	ubmit
	get familiar with requirements, and choose which of the available	Obtain and complete applic forms following provided in Find information on develo budget and formatting atta-	structions. and ping your and	bmit your application to NIH. Track d view your application to verify receipt d to confirm that the assembled document rectly reflects your submission. [SUBMIT EARLY!]
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Q Peer Review

- Key contact SRO
- Study section reviews for scientific merit
- Priority score & percentile ranking in eRA Commons (2-3 days after meeting)
- Summary statement in eRA Commons (~1 month)

Related resource ... Initial Review, Results, and Appeals

\ominus	GET STARTED		
	Learn the Basics	Plan Your	Approach
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Post-Review, Pre-Award & Award Process

Key contacts – PO & GMO/GMS IC review Just-in-time information may be requested

Related resource ... <u>Pre-Award and Award</u> <u>Process</u>

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	GET STARTED			
	Learn the Basics		Plan Your	Approach
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[]	APPLY FOR GRANT FUN	DING		
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$\overrightarrow{\mathbf{x}}$	PRE-AWARD & AWARD P			(MONTHS 2-8 AFTER SUBMISSION)
	Pre-Award & Award Process		Post-Awa	rd Monitoring & Reporting
	Applicants who have scored well submi information. Final administrative review and Notice of Award documents are ser applicants.	s are conducted	reports and	s grants carefully. Active monitoring includes correspondence from the grantee, audit visits, and other information.
	MONTHS 7-10 AFTER SUBMISSI	ONI		[DURATION OF AWARD]



Council – funding recommendations
IC Director – funding decisions
Notice of Award (~9 months)
Or Try again



Notice of Award (NoA)

Legally binding document
 Award data and fiscal information
 Grant payment information
 Terms and conditions of award
 Grantee accepts terms and conditions of award as soon as funds are drawn down

NIH Grants Policy Statement

Term and condition of grant awards
Explicitly defines roles, responsibilities
Updated each fall

Related resource ... <u>NIH Grants Policy</u> <u>Statement</u>



Post-Award Monitoring & Reporting

Reports on research progress Prior approval requests Audits

Site visits

Related resource ... Post-Award Monitoring and Reporting



Questions

Related sessions ... all of them!



Stay Connected

Stay Connected – News & Events



GRANTS & FUNDING NIH Central Resource for Grants and Funding Information

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Consolidated Resource List

Resources: General

- NIH Grants and Funding https://grants.nih.gov/grants/oer.htm
- NIH Grants Policy Statement https://grants.nih.gov/policy/nihgps/ind ex.htm

Resources: ICs & Staff

- NIH Institutes, Centers, and Offices
 https://www.nih.gov/institutes-nih/listnih-institutes-centers-offices
- Understand Staff Roles
 https://grants.nih.gov/help/ic-staff-roles
- Grants & Funding Need Help?
 https://grants.nih.gov/help

Resources: Funding Opportunities & Programs Understand Funding Opportunity Announcements

https://grants.nih.gov/grants/how-to-applyapplication-guide/prepare-to-apply-andregister/understand-funding-opportunities.htm

- NIH Guide for Grants & Contracts
 https://grants.nih.gov/searchGuide/
- Grants.gov Search Grants https://www.grants.gov/web/grants/searchgrants.html
- Types of Grant Programs
 https://grants.nih.gov/Grants/funding/funding
 program.htm

Resources: Application Preparation

How to Apply – Application Guide
 https://grants.nih.gov/grants/how-to apply-application-guide.htm

Submission Options https://grants.nih.gov/grants/how-toapply-application-guide/prepare-to-applyand-register/submission-options.htm

Write Your Application https://grants.nih.gov/grants/how-toapply-application-guide/format-andwrite/write-your-application.htm

Standard Due Dates

https://grants.nih.gov/grants/how-to-applyapplication-guide/due-dates-and-submissionpolicies/due-dates.htm

Resources: Application Process

- Grants Process Overview
 https://grants.nih.gov/grants/grants_process.htm
- How to Submit Track and View Your Application https://grants.nih.gov/grants/how-to-applyapplication-guide/submission-process/submittrack-view.htm
- Submission & Assignment https://public.csr.nih.gov/ForApplicants/Submissio nAndAssignment
- Initial Review, Results, and Appeals https://public.csr.nih.gov/ForApplicants/InitialRevi ewResultsAndAppeals
- Pre-Award and Award https://grants.nih.gov/grants/pre-awardprocess.htm
- Post-Award Monitoring and Reporting https://grants.nih.gov/grants/post-award-monitoring-and-reporting.htm

Resources: Tools

RePORTER https://reporter.nih.gov/

Matchmaker https://reporter.nih.gov/matchmaker Thank you!