

Regis University Parking Code Policy Overview

Free Parking Codes:

To request a Parking Code please email ruparking@regis.edu.

- Free parking codes are available for specific guests, such as:
 - Guest Speakers
 - Contractors and Vendors
 - Prospective Students
 - Media
 - Board of Trustees guests
 - Game Officials
 - Job applicants (for interviews)
 - Donors
 - Elected Government Officials
 - Accreditation Visitors
 - Advisory Board members
 - Guests of the President, Provost or Dean
 - Community Group Representatives
 - Police/Fireman
 - Recruiters
 - Volunteers
 - Guests of the Jesuit Community

- Codes are issued for either 4 or 10 hour intervals.
- Codes have expiration dates to prevent misuse.
- Weekly reports are reviewed to ensure codes are not being shared improperly.
- Only the Parking Office can approve code use.
- Unauthorized distribution of codes will result in immediate penalties.

Reoccurring Codes:

- Departments with daily guests can request reoccurring codes.
- These codes will be closely monitored and have expiration dates.
- The responsible department must distribute the codes to visitors.

Kiosk Instructions:

1. Kiosks are available in parking lots 1, 2, 3, 4, 6, and 7. (Parking lot 5 is reserved for residential use.)
2. To use the kiosk:
 - Press the green button to activate.
 - Select "Code".
 - Enter the provided code.
 - Enter the license plate number.
 - A receipt will print indicating the allotted parking time.
3. If a kiosk is not functioning, contact the Office of Parking and Transportation immediately at 303-458-4391.

Important Notes:

- Placards are not accepted and using them will result in citations.
- Guests must adhere to all Regis Parking rules and regulations.
- Departments are responsible for informing their guests about parking locations and restrictions, especially for contractors and vendors.