

UNIVERSITY AVP COUNCIL CHARTER

The Provost, under the direction of the President, created the University AVP Council in May 2019. The council is advisory on issues of institutional importance and reflects a commitment to a collaborative approach to strategic direction setting in the University's operations.

Regis University's AVP Council is composed of all senior leaders in an AVP, or equivalent, role with the University at the discretion of the Provost. The council's charge is to steward information necessary to set strategic direction for the University's operations. The council is directed by a chair and vice chair. Each will serve one-year terms. The vice chair will succeed the chair annually. The vice chair position will rotate through each vice president's supervisory unit.

Experience shows that council work is effective, productive, and satisfying to members when:

- The purpose of the council and what is expected of its members is clearly stated
- Members are qualified, interested and committed
- The work of the council and its recommendations are given earnest consideration by executive leadership
- Council members listen and respect each other's opinions
- There is an informal, relaxed atmosphere, rather than a series of formal exchanges
- There is good preparation by council members, chair, and vice chair; materials are well prepared and available in advance for review and study
- There is careful time control; meetings start and end on time and enough time is allowed to get work done
- Good minutes or records are kept ensuring opinions decisions are recorded and retained
- Decision making is sought at least once each meeting
- Periodically, the council assesses its own performance and implements improvements

- Members feel they are contributing and are recognized

As such, each council member agrees to the aforementioned as the guiding principles of the council.

DRAFT