

## ***Timeline for Earliest Application for Promotion to Professor Rank***

Clarifications about application by Associate Professors for promotion to the rank of Professor.

- Unlike application for tenure, application for promotion to the rank of Professor is *not* required at any time. Faculty members *may* apply any time after a minimum requirement of five years *after application* for promotion to Associate Professor (or *after* four years in Associate Professor Rank).
- Application for promotion to the rank of Professor (previously and still) **requires a Supervisor and Committee on Rank and Tenure review within two years of the application** in which the faculty member states the intention to apply for Promotion.
- For an Associate Professor who **wishes to apply at the earliest opportunity**, the faculty member now must **request a regular review of a submitted Self-Evaluation one or two years before the time of the first regularly scheduled “five-year” review.**

Timelines based on different faculty-member choice for application.

### **Application for Promotion to the Rank of Professor (minimum time now 5 years in Associate rank)**

<b>Associate Professor Faculty Member (Applying after Regularly Scheduled Review)</b>					
<b>First Year</b> in Associate Professor Rank	<b>Second Year</b>	<b>Third Year</b>	<b>Fourth Year</b>	<b>Fifth Year</b> Submits first, Regularly Scheduled Assoc. Prof. Review by Supervisor and Rank & Tenure (5 years, incl. last Assistant Professor year)	<b>Sixth Year</b> <i>Eligible for Application for Promotion</i> (application not required)
<b>Associate Professor Faculty Member (Applying at Earliest Opportunity – Requires Request of Early Review)</b>					
<b>First Year</b> in Associate Professor Rank	<b>Second Year</b>	<b>Third Year</b>	<b>Fourth Year</b> <i>Faculty-Member Requests First Assoc.-Professor Review by Supervisor and Rank &amp; Tenure (4 years, incl. last Assist. Professor year)</i> <b>*faculty-member requested review by Rank &amp; Tenure</b> <b>*By April 15 Request Early App.</b>	<b>Fifth Year</b> <b><i>Earliest Application for Promotion</i></b> (but application is not required even if the faculty member requests early review in the fourth year)	<b>Sixth Year</b> First Year in Professor Rank if promotion awarded (no review)