How to Submit Profile Materials

- 1. Open this link to the <u>Website</u> <u>Request Form</u>
- 2. In the **Request Title** field, enter your name + Profile
- 3. Under **Type of Request**, select *Edits* to Existing Page
- Under Are you a member of the Admissions department?, select No and click Next
- 5. Under **Page URL**, enter regis.edu/faculty
- 6. Under **Description of requested updates** enter "profile"
- Under Upload Content, drag and drop your Bio, Headshot and CV files
- 8. Click Next

Request Title *

James Moriarty Profile

Type of Request *

Please select "New Page" only if your requests includes creating a completely new webpage that does not exist yet. If a page exists that you wish to modify, please select "Edits to Regis.edu" or "Edits to OneRegis" as appropriate.

Edits to Existing Page

Are you a member of the Admissions department? *

No

Next

~

Edits to Existing Page

Page URL *

Please submit one URL per request

regis.edu/faculty

Description of requested updates *

Please describe your requested edits. If helpful, please upload screenshots, copy edits, or other documents to the attachments field. Include specific location of content to be edited, if applicable.

profile

Attachments

Screenshots are helpful in allowing us to accurately complete your edits in a timely manner.

- 🗅 james-moriarty-bio.docx 🛛 🗙
- ☐ james-moriarty-cv.pdf ×

 \Box james-moriarty-headshot.jpeg \times

Please leave your contact information

Choose files or drag & drop them here

Back

Next

Web Request Form

 Enter your contact information in the Name and Email fields, select I'm not a robot and click Submit

Name *				
James Mo	riarty			
Email *				
jmoriarty@	regis.edu			
🗸 l'm ne	ot a robot	2		
•		reCAPTCHA Privacy - Terms		
Back				Submit